**Train Collectors Association: Membership Complaint Form**

**Note:** This form must be filled out in its entirety (as applicable) and mailed to Membership Chair Andy Hibell at 114 Howard Ave, Edison, NJ 08837-3057, to be eligible for review. You can reach Andy with any questions at andyemtnj@aol.com or 908-917-9033. Any complaint filed by, and against, another TCA member as outlined by TCA National Bylaws in its most recently updated form, MUST be accompanied by this Membership Complaint Form. Failure to do so will result in a delay of complaint review, and could affect any outcome. For complaints involving eBay or other online transactions, complainants must submit documentation supporting evidence of efforts to resolve the dispute with mediation offered by those online institutions prior to this filing.

**PLEASE PRINT LEGIBLY**

### Complainant

**Name** ___________________________________________ **TCA Membership #** ______-__________

**Address** ___________________________________________ **City** ___________________ **State** _______ **Zip** _________________

**Daytime Phone #** (__________) ___________________________ **Evening Phone #** (__________) ___________________________

**E-mail address (if available)** ____________________________________________________________________________________

### Respondent

**Name** ___________________________________________ **TCA Membership #** ______-__________

**Address** ___________________________________________ **City** ___________________ **State** _______ **Zip** _________________

**Phone #** ___________________________ **Email Address (if available)** ____________________________________________________________________________________

### Specific Nature of Complaint

*(use additional paper as necessary and include copies of all pertinent documentation)*

______________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________

### 1. Specific TCA Bylaw or TCA Board Policy you feel has been violated and how it is applicable to this complaint:

**Article #** __________ **Section #** __________ **Letter** __________

*(If necessary, use additional paper with each specific alleged bylaw violation using the structure indicated)*

______________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________

### 2. What has been done to resolve the issue prior to filing this complaint?

*(use additional paper if necessary; include copies of all pertinent documentation; note time frames and other references as applicable)*

______________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________

______________________________________________________________________________________________________________________________

### 3. What do you feel is a reasonable resolution of the disagreement?

__________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________

**Signature** ___________________________________________ **TCA Membership #** ___________ **Date:** MM/DD/YYYY